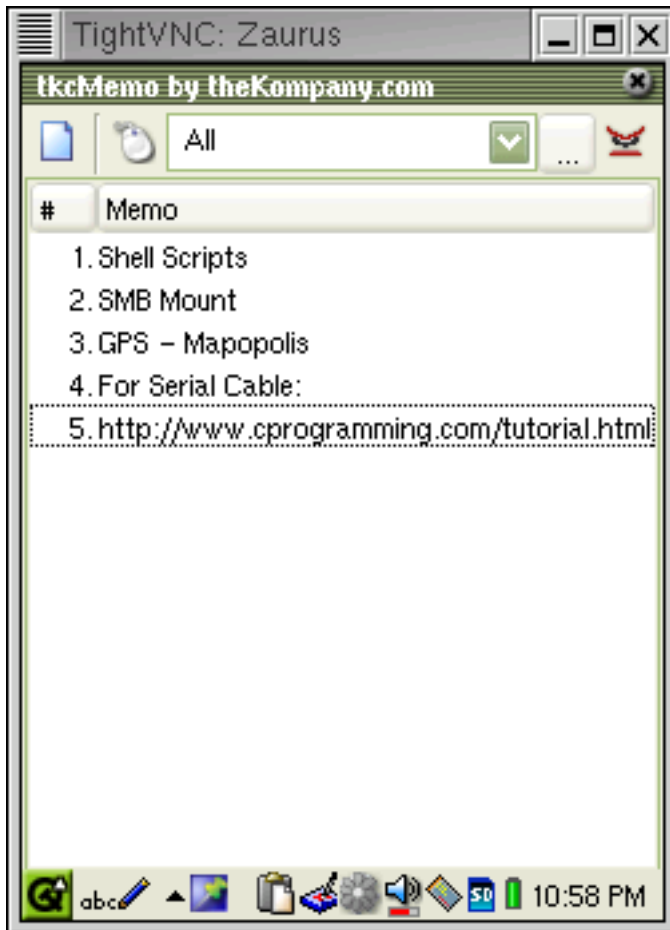







## TkcMemo:

tkcMemo is an advanced Memo Pad application that is the perfect tool for creating, organizing and accessing short notes and memos.


When you open tkcMemo you will see a screen like this:



### Button Explanations:

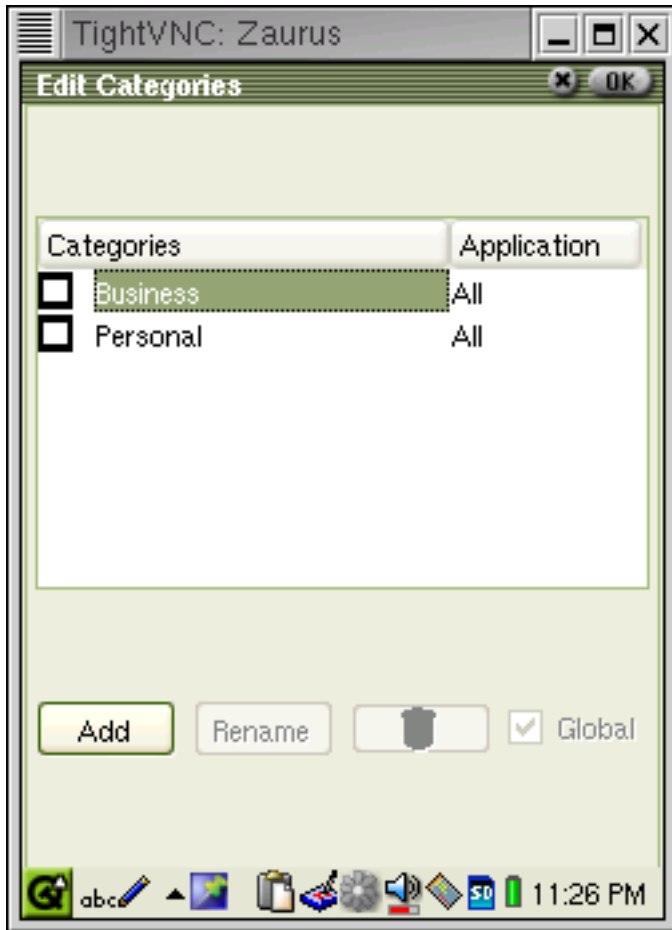
1.  Create new memo
2.  Memo preferences
3.  Category
4.  Edit Categories
5.  Splash Screen

## To Create New Memo:

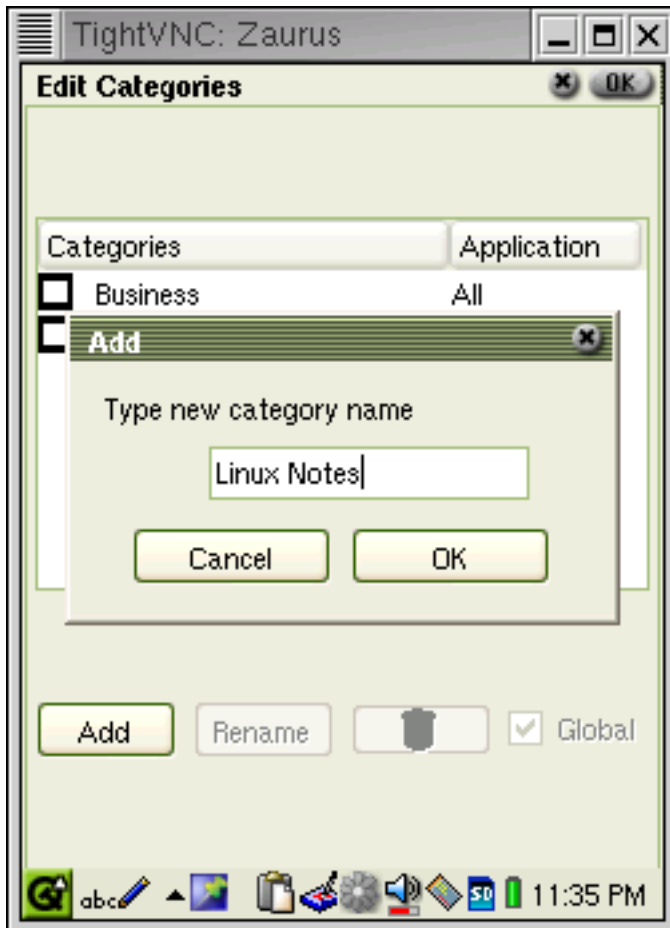
Tap the  icon. This brings up a blank screen for you to type your memo:



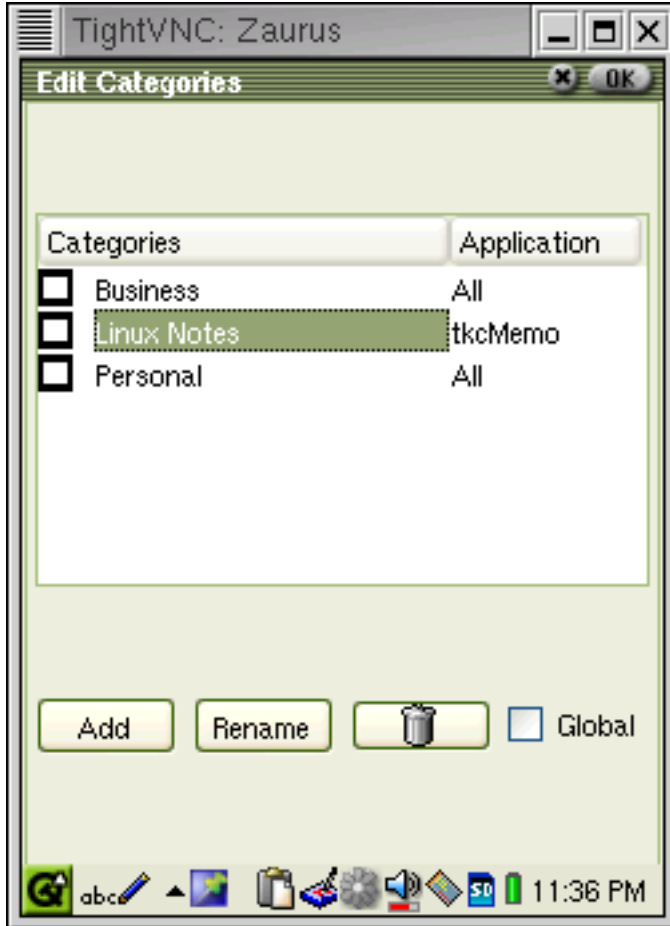
You can set a category for your memo or leave it as Unfiled. If you tap on the “...” button, you can add/edit categories:



Tap Add to create a new category:



Click ok and your category will appear in the list:

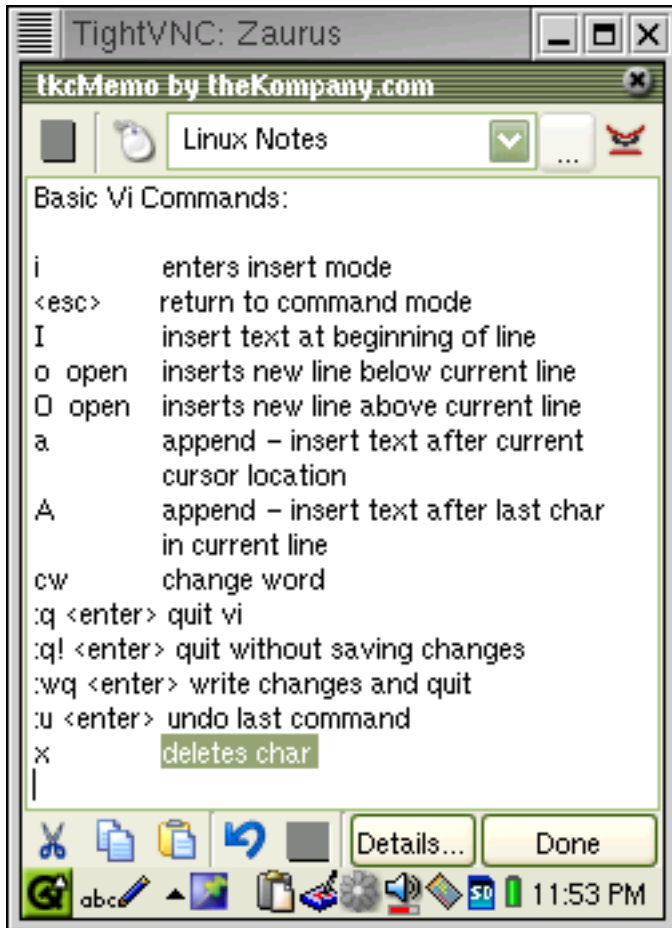


Note that on the categories you add, all the options on the bottom are available. Business and Personal are default categories and cannot be changed or deleted.

You can Rename, Delete and check Global, which makes the category available to all applications that utilize categories. If you check Global, in the list the Application column will show All, instead of tkcMemo.






When you're finished adding/editing categories, tap OK in the upper right corner.

Now you're back to the blank memo screen. Type your memo. While on this screen you have a bottom bar with some icons and action buttons:

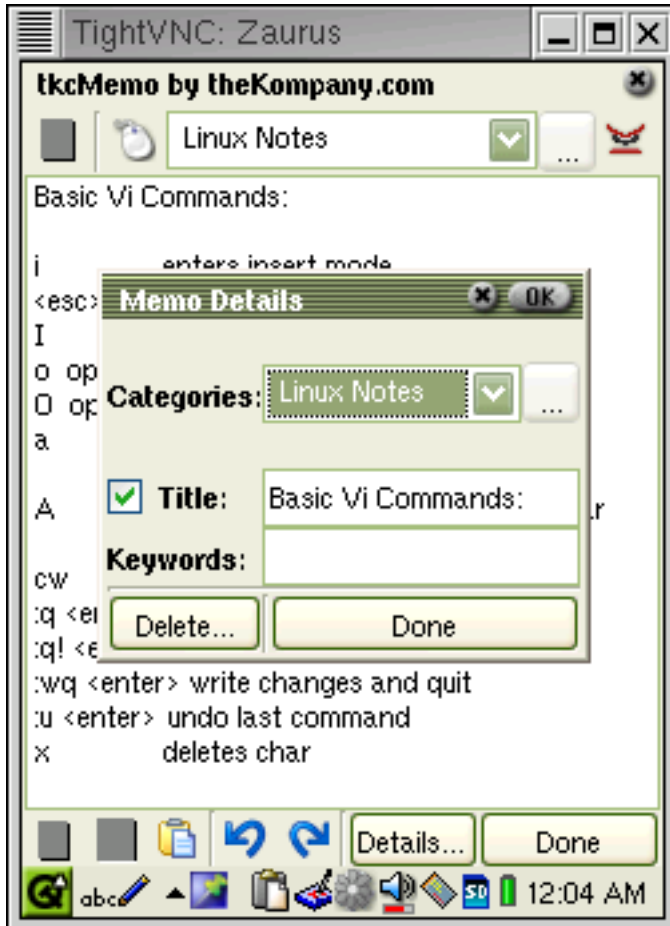


## Button Explanations Memo Screen:

### Bottom Bar:

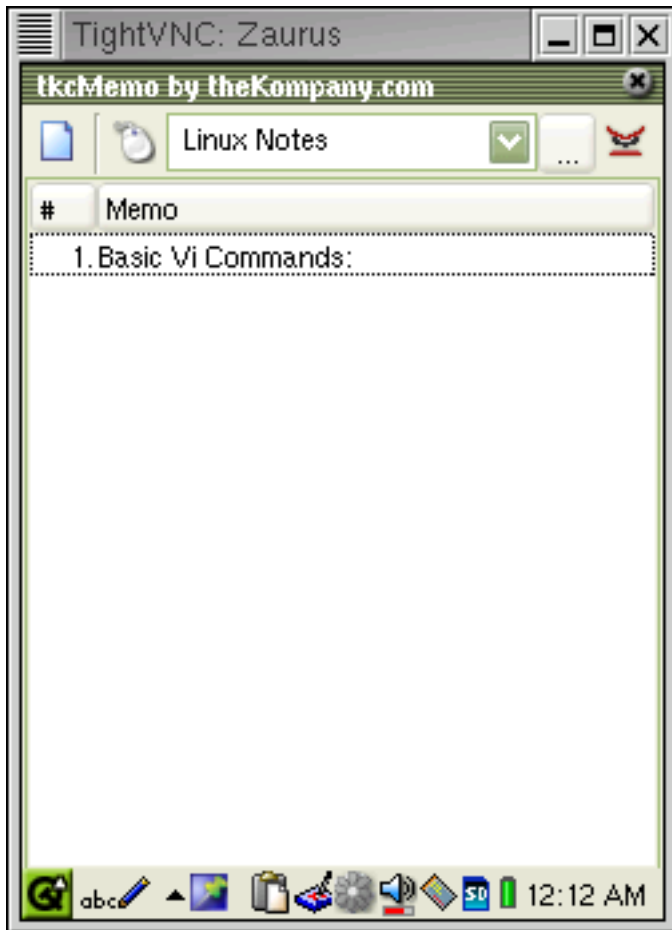
1.  Cut – Select text, then tap icon.
2.  Copy – Select text, then tap icon.
3.  Paste – Move cursor to location, then tap icon to paste.
4.  Undo – Undo last action
5.  Redo – Redo last action.

Details-Pops up screen with some options:



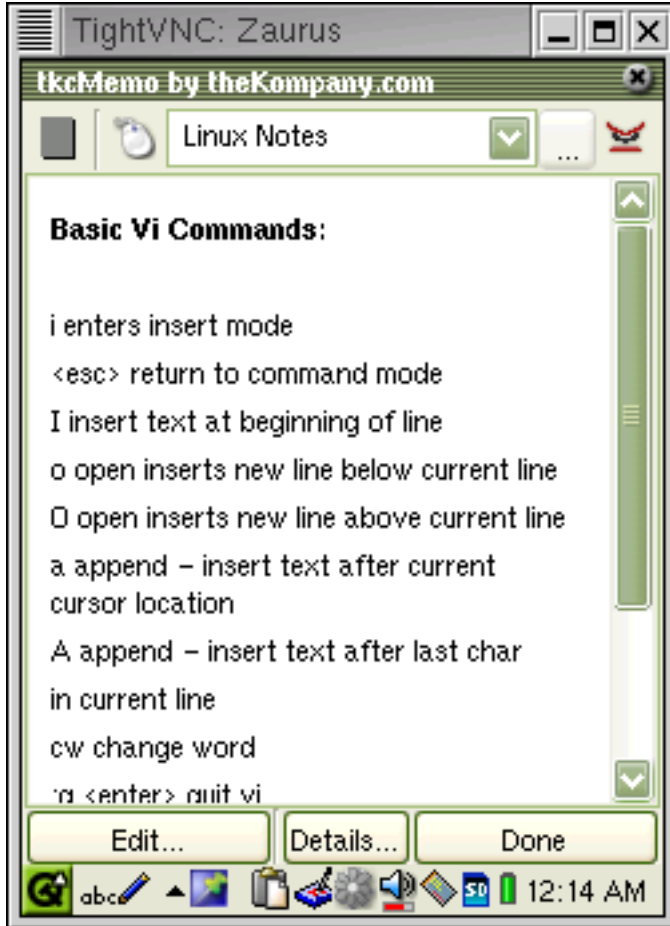
You can change the Category and the Title here and enter keywords. If you don't set a title, by default the title is the first line of the memo. You can also delete a memo on this screen. Tap OK or Done when finished.

Then tap Done on the bottom bar to save your memo and return to the Memo list:



To see all your memos, tap the down arrow next to the category box and choose "All".

To view a memo, tap on it in the list:



From this screen you can edit your memo and view/change details. Tap Done to return to Memo list.